



# TICK-BOX BUILDING SUMMARY

Building Ref. N<sup>o</sup>.

This information forms an entry into the building archaeology research database (BARD) located at [www.buildingarchaeology.co.uk](http://www.buildingarchaeology.co.uk). Please put a tick in any box  to signify "Yes". A blank will be assumed to be "No". If you think it may be so, but cannot be sure, list it in the "Key Features" field followed by a "?". It is advisable to fill in Section 3 Features first, as this guides some of the Section 1 and 2 entries.

## 1. SITE OVERALL

Name of Building <i>(If just a part, add building name followed by: -main range, -wing, etc)</i>		<i>(A photo of the building can be shown here on the database, if you e-mail a photo to the database manager at: <a href="mailto:akmoir@tree-ring.co.uk">akmoir@tree-ring.co.uk</a>. Please use the Building Ref. No. as the file name for the photo)</i>
Address		
Post code		
County.....	Latitude ..... <i>(Normally</i>	
Country.....	Longitude..... <i>leave blank)</i>	
Parish.....	Timber <input type="checkbox"/> Brick <input type="checkbox"/> sections completed	
O S Grid Ref. _ _ / _ _ _ _ _ _		

**Nature of Original Building** ..... Enter e.g. Dwelling, Barn, Church, Later phase, Other, etc.  
**Walls.** Tick all significant.  Timber-framed  Brick  Flint  Stone  Tile Hanging  W'board  Other  
**Roof.** Tick all significant.  Tiles  Slate  Thatch  Stone  Other

**Summary.** *One sentence, 20 word max. e.g. A much re-built 3 ½ bay smoke-bay house with a fine later Georgian façade.*

**Best Features.** Optional. Up to twelve words.

**2. DATE OF BUILD.** Most old buildings have more than one phase of construction. This date is for just one phase (typically the earliest) and its associated features. Use separate sheets if recording features for subsequent phases.

<p><b>General Period</b> (as below).....</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="padding: 2px 5px;">"Early Medieval"</td><td style="padding: 2px 5px;">before 1400</td></tr> <tr><td style="padding: 2px 5px;">"Medieval"</td><td style="padding: 2px 5px;">1400-1499</td></tr> <tr><td style="padding: 2px 5px;">"Tudor"</td><td style="padding: 2px 5px;">1500-1559</td></tr> <tr><td style="padding: 2px 5px;">"Elizabethan"</td><td style="padding: 2px 5px;">1560-1599</td></tr> <tr><td style="padding: 2px 5px;">"Jacobean"</td><td style="padding: 2px 5px;">1600-1639</td></tr> <tr><td style="padding: 2px 5px;">"Stuart"</td><td style="padding: 2px 5px;">1640-1700</td></tr> <tr><td style="padding: 2px 5px;">Later</td><td style="padding: 2px 5px;">after 1700</td></tr> </table>	"Early Medieval"	before 1400	"Medieval"	1400-1499	"Tudor"	1500-1559	"Elizabethan"	1560-1599	"Jacobean"	1600-1639	"Stuart"	1640-1700	Later	after 1700	<p><b>Best Construction Year Estimate</b> .....  <i>(for sequencing analysis and report ordering)</i></p> <p><b>Based on date type code</b> (select from below): .....</p> <p>Sty = Stylistic estimate      Gra = Grafitto  Sto = Date-stone              Doc = Documentary  Den = Dendro precise felling date  Mid = Dendro range midpoint value  Aft = Dendro felled after</p> <p><b>Dating evidence</b> <i>e.g. dendro or other details</i></p> <p>.....</p>
"Early Medieval"	before 1400														
"Medieval"	1400-1499														
"Tudor"	1500-1559														
"Elizabethan"	1560-1599														
"Jacobean"	1600-1639														
"Stuart"	1640-1700														
Later	after 1700														

**4. WINGS AND ADDITIONS.** Usually later, although wings may well be contemporary with the first build. Apart from wings (left hand column) include genuine additions only, not first build. Otherwise they are covered in Section 3.

<p><b>Wings</b></p> <p><input type="checkbox"/> Cross Wing(s)</p> <p><input type="checkbox"/> Face Wing(s)</p> <p>Probably 1st Build? <input type="checkbox"/></p>	<p><b>Additions</b></p> <p>N<sup>o</sup>..... of Extra Bay(s).</p> <p><input type="checkbox"/> Outshot(s)</p> <p><input type="checkbox"/> Any Brick Addition</p>	<p><b>Any Chimneys etc. Added Later</b></p> <p><input type="checkbox"/> Central Chimney      <input type="checkbox"/> Smoke Bay</p> <p><input type="checkbox"/> End Chimney          <input type="checkbox"/> Smoke Hood</p> <p><input type="checkbox"/> Lateral Chimney      <input type="checkbox"/> ½ Floored Hall</p>
--	--	---

**5. COMPILATION.** Original report in year \_ \_ \_ \_ if revised, in year \_ \_ \_ \_

This tick box by ..... Dated ..... Data entry by ..... Checked by .....

Interest and Archaeological Significance ..... (either: Normal, Notable or Exceptional)

**3. TIMBER-FRAME FEATURES & PERIOD GUIDE.** Approx. date span given ( [ ]--| ), features with no span are not yet dateable.

<p> -----<b>Medieval</b> (incl. Early Med.) ----- -----<b>Elizabethan</b>----- -----<b>Restoration</b>----- </p> <p style="text-align: center;"> -----<b>Tudor</b>----- -----<b>Jacobean</b>-----   --<i>See later periods 6.</i>-- </p> <p style="text-align: center;"><b>1500</b>                      <b>1550</b>                      <b>1600</b>                      <b>1650</b>                      <b>1700</b></p> <p style="text-align: center;">↓                                      ↓                                      ↓                                      ↓                                      ↓</p>
<p><b>Building Type.</b> Tick one box only. Added chimneys etc will be in Section 4, Wings &amp; Additions.</p> <p><input type="checkbox"/> Half-floored hall--                       <input type="checkbox"/> Chimney central----- </p> <p><input type="checkbox"/> Open hall-----                       <input type="checkbox"/> Smoke bay central--                       <input type="checkbox"/> Chimney end----- </p> <p style="padding-left: 150px;"><input type="checkbox"/> Smoke bay end-----                       <input type="checkbox"/> Chimney lateral----- </p> <p style="padding-left: 150px;"><input type="checkbox"/> Smoke hood-----                       <input type="checkbox"/> Other .....</p>
<p><b>Roof and Roof Structure.</b> Tick any box that applies, for a single phase of the building.</p> <p><input type="checkbox"/> Hipped-----                       <input type="checkbox"/> Half hipped-----                       <input type="checkbox"/> Gabled----- </p> <p><input type="checkbox"/> Crown post-----                       <input type="checkbox"/> Clasped purlin-----                       <input type="checkbox"/> Attic ----- </p> <p><input type="checkbox"/> Common-rafter--                       <input type="checkbox"/> Queen struts (2)-----                       <input type="checkbox"/> Trenched purlins</p> <p>Roof brace-----  (scissor/sling/other.....)                      <input type="checkbox"/> Raking queen struts----- </p> <p><input type="checkbox"/> Post &amp; rafter truss--                       <input type="checkbox"/> Queen struts (3)-----                       <input type="checkbox"/> Curved principal rafters</p> <p><input type="checkbox"/> Crown strut--                       <input type="checkbox"/> Windbraces curved--                       <input type="checkbox"/> Windbraces straight ----- </p> <p><input type="checkbox"/> Pegged rafters                      <input type="checkbox"/> Diminishing principal rafters --                       <input type="checkbox"/> Butt purlins staggered ----- </p> <p><input type="checkbox"/> Flatways rafters -----                       <input type="checkbox"/> Butt purlins in line-----                       Roof truss other .....</p>
<p><b>Framing.</b> Tick any box that applies, for a single phase of the building. (Bracing applies to external walls only)</p> <p><input type="checkbox"/> Aisled--                       <input type="checkbox"/> Close studding -- </p> <p><input type="checkbox"/> Wealden-----                       <input type="checkbox"/> Close st'ing with rail-----                       <input type="checkbox"/> Decorative panels</p> <p><input type="checkbox"/> Arch braces -----                       <input type="checkbox"/> Dropped tie----- </p> <p><input type="checkbox"/> Passing braces--                       <input type="checkbox"/> Down braces curved -----                       <input type="checkbox"/> Down braces straight ----- </p> <p><input type="checkbox"/> Large panels-----                       <input type="checkbox"/> Small square panels (1m x 1m)----- </p> <p><input type="checkbox"/> Dragon ties--                       <input type="checkbox"/> Spandrel struts--                       <input type="checkbox"/> Panels other----- </p> <p><input type="checkbox"/> Joists flat-----                       <input type="checkbox"/> Joists on edge (or square)----- </p> <p><input type="checkbox"/> Jettying (external)----- </p> <p>Type of Cruck .....                      Type of Apex.....                      Blade form.....</p> <p>(e.g. True cruck, joint or base)                      (According to Alcock 1981)                      (e.g. Elbowed, straight, smooth single curve)</p>
<p><b>Carpentry.</b> Tick any box that applies, for a single phase of the building.</p> <p><input type="checkbox"/> Stops flat step-----                       <input type="checkbox"/> Stops curved step--                       <input type="checkbox"/> Stops lamb's tongue----- </p> <p><input type="checkbox"/> Jowled posts-----                       <input type="checkbox"/> Stops run out (see also later type stops 6.)</p> <p><input type="checkbox"/> Scarf splay--                       <input type="checkbox"/> Scarf side halved----- </p> <p><input type="checkbox"/> Moulded structural timbers-----                       <input type="checkbox"/> Diminished haunch joist joint-----                       Carpenter' Marks.....</p> <p><input type="checkbox"/> Joist simple tenon-----                       Joist other .....                      Scarf other .....</p> <p><input type="checkbox"/> Cranked collar/tiebeam--                       <input type="checkbox"/> Cusping--                       <input type="checkbox"/> Trestle sawn--                       <input type="checkbox"/> Pit sawn----- </p>

- Open Hall Features**                       Moulded dais beam                       Overshot cross entry                       Internal jetty
- N° ..... of bays (of the hall)                       Moulded crown post                       Dais panelling                       Spere screen (or evidence)
- Miscellaneous Features**                       Bread oven                       Bacon loft                       Porch                       Outshot (first build)
- Smoke louvres (or evidence)                       Wall paintings                       Stair turret                       Mullion windows (or evidence)

**Key Features** Lists the main features in Section 3. A searchable field for completion during entry onto the database.

(Your can also record additional features of interest such as: Non jowled posts, taper burns, etc)

This is an optional extra sheet, primarily for brick buildings and may be completed as an addition to the main Section 3.

## 6. BRICK, STONE & WEATHERBOARD FEATURES & PERIOD GUIDE.

**Building Plan.** Tick all boxes relevant to the first build.

N°..... piles N°..... units N°..... wings  +Outshot  +Lean to  H-plan  
 N°..... storeys  Semi-detached  Terraced  Attached  Cellar  
 ENTRANCE:  End  Lobby  Hearth room  Side Other .....  
 STAIRS:  In Hall  Behind Chim  Between rooms Other .....  
 CHIMNEY:  Central  Front  Rear  Single end  Two end Other .....  
 HEARTHES (on Grd floor): N°.....  Brick arch  Diagonal  Inglenook

**Masonry** Tick any box that applies, for any phase of the building.

BRICKS: ..... Height(cm) ..... Width(cm) ..... Length(cm)  
 BRICK BOND:  English  Flemish  Flemish Garden wall  Header  
 Random  Rat Trap  Cavity Wall Other .....  
 WALL COVERING:  Cob  Flint  Galleting  Lath & Plaster  Wood  
 Mathematical tile  Rendering  Tilehung  Tuck-Pointed

The date spans ( ---| ) given below for each feature are very approximate. (Features with no span are not yet dateable.)

----- Stuart ----- ----- Georgian ----- ----- Victorian ---
1650                      1700                      1750                      1800                      1850
↓                              ↓                              ↓                              ↓                              ↓
<p><b>Roof and Roof Structure.</b> Tick any box that applies, for a single phase of the building.</p> <p><input type="checkbox"/> Dutch Gable--  <input type="checkbox"/> Mansard <input type="checkbox"/> M-shape <input type="checkbox"/> Transverse ridge-----   <input type="checkbox"/> Jacobean Gable <input type="checkbox"/> Truncated pyramid (valley open) <input type="checkbox"/> Truncated pyramid (central valley covered)  <input type="checkbox"/> Gambrel <input type="checkbox"/> Double span <input type="checkbox"/> Cranked inner principals--   <input type="checkbox"/> Side-purlins no collar <input type="checkbox"/> Butted vertical purlins <input type="checkbox"/> No purlins  <input type="checkbox"/> Queen strut nailed <input type="checkbox"/> Ridge Board-----   <input type="checkbox"/> Queen strut pegged <input type="checkbox"/> Joist-Tied <input type="checkbox"/> Butt Rafters <input type="checkbox"/> Level Assembly <input type="checkbox"/> Yoke  <input type="checkbox"/> Pitch of roof &gt;50° ----- </p>
<p><b>Façade Features. &amp; Windows</b> Tick any box that applies, for a single phase of the building.</p> <p>FAÇADE: <input type="checkbox"/> Modillions-----  <input type="checkbox"/> Parapet-----   <input type="checkbox"/> Dentils-----  <input type="checkbox"/> Gables on the facade <input type="checkbox"/> Blind arches  <input type="checkbox"/> Porch of 2 storeys-----  <input type="checkbox"/> String course <input type="checkbox"/> Cornice decorated (other than Modillions/Dentils)  <input type="checkbox"/> Cut/Moulded Brick-----  <input type="checkbox"/> Cottage Ornee style                  WINDOWS:  <input type="checkbox"/> Mullion &amp; Transom--  <input type="checkbox"/> Arched-----  <input type="checkbox"/> Dormer <input type="checkbox"/> Mullion <input type="checkbox"/> Gothic  <input type="checkbox"/> Bay or <input type="checkbox"/> Bow + number of storeys (either case) .....                  SASH: <input type="checkbox"/> Fixed <input type="checkbox"/> Horizontal sliding <input type="checkbox"/> With margin lights <input type="checkbox"/> Triple <input type="checkbox"/> Venetian  <input type="checkbox"/> Set Flush-----  <input type="checkbox"/> Set back 10cm-----  <input type="checkbox"/> Set back/box concealed--   <input type="checkbox"/> Wide (square or wider than it is high)----- </p>
<p><b>Carpentry.</b> Tick any box that applies, for a single phase of the building.</p> <p>STOPS: <input type="checkbox"/> Broach <input type="checkbox"/> Pumpkin <input type="checkbox"/> Roll Other.....  <input type="checkbox"/> Chamfer Double <input type="checkbox"/> Chamfer Beaded <input type="checkbox"/> Moulded beam</p>

**Notes and References** published articles, reports, documentary evidence, information used in building interpretation.